

SECTION 00200

INSTRUCTIONS TO BIDDERS

1 01 INVITATION TO BIDDING CONTRACTORS: PETCO invites a combined Bid Proposal for Demolition, Limited Interior Demolition, General Construction, Structural Steel, Miscellaneous Steel, Plumbing and Drainage, HVAC, Fire Suppression and Electrical Work.

1 02 WARNING TO BIDDING CONTRACTORS: Contractors having built previous PETCO projects must become familiar with the contract documents for THIS project. Since PETCO building prototypes, policies, procedures, and PETCO Vendor/ Contractor division of responsibilities are subject to change, past contract document standards are not necessarily the same standards for this project.

1 03 DISTRIBUTION OF BIDDING DOCUMENTS:

- A. Each invited Bidding Contractor will be issued one Project Manual and one set of full-size drawings, both suitable for reproduction by the Bidding Contractor at the Contractor's expense.
- B. The Bidding Documents will be distributed from the Architect's Office at the direction of the PETCO Project Manager:

PETCO Contact: **PETCO Animal Supplies Stores, Inc.**
Clay Early, PETCO Project Manager
858- 775-2727

Distribution Date: March 1, 2010

1 04 MANDATORY PRE-BID MEETING:

- A. A Mandatory Pre-Bid Meeting will be held to review the scope of work, view the proposed PETCO Tenant Space, and to address Bidding Contractor's questions. The Architect will prepare a Meeting Report, consisting of relevant clarifications or changes, for distribution to all Bidding Contractors attending the Pre-Bid Meeting.

Pre-Bid Meeting Date: March 4, 2010
Pre-Bid Meeting Time: 1:30pm
Pre-Bid Meeting Location: Project Site

- B. Bidding Contractor intending to submit a Bid Proposal MUST attend the Pre-Bid Meeting, and must record their meeting attendance on the appropriate Pre-Bid Meeting Sign-in Form provided by the Architect or the PETCO Project Manager. Any Bid Proposal received from a Bidding Contractor who has not attended the Mandatory Pre-Bid Meeting will NOT be considered.

1 05 CLARIFICATION OF BIDDING DOCUMENTS BY THE ARCHITECT:

- A. During the Bidding Phase, the Project Architect is available to clarify the bidding documents.
 - 1. The Architect will respond to questions submitted by the Bidding Contractors ONLY, and if received at the Architect's office by FAX. Subcontractors bidding work must submit bid-related questions to the Architect via their respective Bidding Contractors. Phone calls will not be accepted.

Architect: **SBLM Architects**
11430 N. Kendall Drive, Suite 310
Miami, FL 33176
FAX: 305-412-6731

Contact: Daniel Franco, Project Architect

2. "Bidding Phase Request for Information" form: The Contractor may request clarification of the construction drawings or the project manual using the "Bidding Phase Request for Information" form which follows this Section.
 3. The Project Architect may return the "Bidding Phase Request for Information" form via fax to the Bidding Contractor submitting the request, but is not obligated to do so.
 4. Unless otherwise directed by the PETCO Project Manager, the Project Architect will NOT provide responses to Bidding Contractors' questions that are received by the Architect's office less than 72 hours prior to the Bid Due Date and Time.
- B. No Product Substitutions will be considered by the Architect during the bidding phase. However, Contractors proposing substitutions should refer to Section 01100 for information pertaining to Voluntary Bid Alternates
- C. The Bidding Contractor should "qualify" the Bid Proposal with supplementary documentation that clearly defines the basis "As Bid" for any that issue the Contractor may believe to be unclear at the time of Bid Proposal Submission.

1.06 DELIVERY OF CONTRACTOR'S BID PROPOSAL (FAX AND HARD COPY):

- A. Fax Bid Proposal: One Fax Copy of the Bid Proposal must be sent to the following location:

Address: **PETCO Animal Supplies Stores, Inc.**
FAX 858-638-2145

Attention: **Construction Department –Bids Administrator**

Items to be included: **Section 00300- Form of Proposal**
Attachment B- Schedule of Values

Fax Due Date: March 16, 2010

Fax Due Time: **No Later Than 2:00 PM Pacific Standard Time**

- B. Hard Copy Bid Proposal: One Hard Copy Bid Proposal must be sent to the following location:

Address: **PETCO Construction Department**
PETCO Animal Supplies Stores, Inc.
9125 Rehco Road
San Diego CA 92121

Attention: **Construction Department –Bids Administrator**

Items to be included: **Section 00300- Form of Proposal**
Attachment B- Schedule of Values
Attachment C- PETCO Unit Costs
Voluntary Bid Alternates (if any)
Contractor's Certificate of Insurance

Hard Copy Due Date: March 17, 2010

Hard Copy Due Time: **No Later Than 2:00 PM Pacific Standard Time**

The Hard Copy Bid Proposal, delivered to PETCO as described above, must be submitted in a sealed envelope with the following identification on the envelope face:

***“Tenant Improvement for a New PETCO Store
‘Cary, NC’-PETCO PM Job #09277
SEALED BID PROPOSAL ENCLOSED”***

1.07 DELIVERY AND CONTENTS OF SEALED BID PROPOSAL:

- A. The manner of transmittal of the Hard Copy Bid Proposal is the Bidding Contractor's responsibility and at the Bidding Contractor's risk. Bids received after the date/time specified may not be accepted.
- B. The Sealed Bid Proposal delivered to PETCO as described above must include the following:
 - 1. Completed Section 00300- Form of Proposal, including Bidding Contractor's signature(s).
 - 2. Completed (legibly handwritten or typed) Attachment B-PETCO Schedule of Values and Attachment C-Unit Costs
 - 3. Voluntary Bid Alternates (Contractor to attach supplementary documents, if any)
 - 4. Copy of Contractor's Current Certificate of Insurance

1.08 CONTRACT AWARD:

- A. The Bid Proposals will be opened privately by PETCO. Information pertaining to contract award will be released by PETCO, and is not available to the Architect
- B. PETCO intends to award the contract for construction to the lowest bid, qualified bidder. However, PETCO is not obligated to award the contract for construction to either the lowest bid, or to any Bidding Contractor.

1.09 CONSTRUCTION PHASE CRITICAL DATES: Refer to the Agreement Between Owner and Contractor for definitions of the following Construction Phase Critical Dates:

| | |
|--------------------------------|------------------|
| Date of Commencement | To Be Determined |
| Construction Duration | To Be Determined |
| Date of Substantial Completion | To Be Determined |
| Punchlist Completion Duration | 7 calendar days |
| Date of Final Completion | To Be Determined |

END OF SECTION

(Contractor's "Bidding Phase Request for Information" form to follow)



Contractor's Bidding Phase Request for Information

PETCO "Cary, NC"

PM Job No. 09277

To (Project Architect): Daniel Franco

FAX: 305-412-6731

From (Contractor): _____

FAX: _____

Bidding Contractor's Information Request to Architect:

Contractor's Representative: _____ Date/ Time Sent: _____

Contractor's Sketch is Attached Refer to Detail/ Drawing OR Project Manual/ Section: _____

IF the Project Architect determines that a clarification to the Construction Documents is necessary, the Project Architect will issue an Addendum to all Bidding Contractors.

Architect's Response to Bidding Contractor: Addendum to Follow

Project Architect (Printed Name/ Initial): _____ Date/ Time Sent: _____

Architect will FAX a copy of this Response to: PETCO Project Manager Clay Early (FAX: 407-895-4591)

Tenant Improvement for a
New PETCO Store "Cary, NC"
Crossroads Plaza
213 Crossroads Boulevard
Cary, NC 27518

Bidding Contractor's Name

FORM OF PROPOSAL

**TO: PETCO Animal Supplies Stores Inc.
9125 Rehco Road
San Diego, California 92121**

1. The Undersigned Bidding Contractor,

Bidding Contractor's Name

Address

City/ State

Telephone No / Fax No

Certifies a careful review of all Bidding Documents, including but not limited to the Instructions to Bidders, the Construction Drawings and the Project Manual, entitled:

**Tenant Improvement for a New PETCO Store
"Cary, NC"
Crossroads Plaza
213 Crossroads Boulevard
Cary, NC 27518**

and bound together as Architect's Project No. 09147, PETCO PM Job No. 09277 dated February 26, 2010, prepared by or under the direction of the Architect:

**SBLM Architects
11430 N. Kendall Drive, Suite 310
Miami, FL 33176**

and the Engineer(s) named on the specific engineer('s) drawings

2. The construction agreement for this project will be PETCO's Agreement Between Owner and Contractor, which will be provided by PETCO to the lowest bid, qualified Contractor for review and execution prior to award of this contract for general construction.

3. **BASE BID (Base Bid Contract Sum):**

(\$ _____) DOLLARS.