

## SECTION 01631

### PRODUCTS AND SUBSTITUTIONS

- A. Procedural Requirements:
1. Source Limitations: To the fullest extent possible, provide products of the same generic kind, from a single source, for each unit of work. Where it is not possible to do so, match separate procurements as closely as possible.
  2. Product Selection Limitations:
    - a. Product Selections: Comply with the following requirements in the selection of products, materials and equipment:
      - (1) Single Product Name: Where only a single product or manufacturer is named, provide the product, unless it is not available, is incompatible with existing work, or does not comply with specified requirements of governing regulations.
      - (2) Two or More Products Named: Where two or more products or manufacturers are named, the selection is at the Contractor's option, provided the product selected complies with specified requirements.
    - b. "Or Equal" Provisions": Where products or manufacturers are specified by name accompanied by the term "or equal", provide either the product named, or comply with the requirements for gaining approval of "substitutions" for the use of an unnamed product.
- B. Compliance with Standards: Where the specifications require only compliance with an imposed standard, code or regulation, the Contractor has the option of selecting any product that complies with specified requirements provided no product names are indicated.
- C. Performance Requirements: Where the specifications require compliance with indicated performance requirements, the contractor has the option of selecting any product that complies with the specific performance requirements, provided no product names are indicated.
- D. Visual Requirements: Where the specifications indicate that a product is to be selected from the manufacturer's standard options, without naming the manufacturer, the Architect/Engineer has the option of making the selection, after the Contractor has determined or selected the manufacturer.
- E. Nameplates: Except as otherwise indicated for required labels and operating data, do not permanently attach or imprint manufacturer's or producer's nameplates or trademarks on exposed surfaces of products which will be exposed to view either in occupied spaces or on the exterior of the completed project.
- F. Substitutions:
1. Conditions: The Contractor's requests for substitutions will be considered when they are reasonable, timely, fully documented, and when they qualify under one or more of the following circumstances.
    - a. The proposed substitution is related to an "or equal" or similar provision in the contract documents.
    - b. The required product cannot be supplied in time for compliance with Contract Time requirements.
    - c. The required product cannot be properly coordinated with other materials in the work, or cannot be warranted or insured as specified.
    - d. The proposed substitution will offer a substantial advantage to the Owner after deducting offsetting disadvantages including delays, additional compensation to the Architect/Engineer for redesign, evaluation and other necessary services, and similar considerations.

2. Submittals: Include the following information, as appropriate, in each request for substitution:
    - a. Provide complete product documentation, including product data and samples, where appropriate.
    - b. Provide detailed performance comparisons and evaluation, including testing laboratory reports where applicable.
    - c. Provide coordination information indicating the effects of the substitution on other work and the time schedule.
    - d. Provide cost information for the proposed change order.
    - e. Provide the Contractor's general certification of the recommended substitution.
  3. Change Order: Approval of substitutions is possible only by the change order procedure.
- G. Delivery, Storage, and Handling:
1. General: Receive, store and handle products, materials and equipment in a manner that will prevent loss, deterioration and damage. Schedule deliveries to minimize long-term storage at the project site.

**END OF SECTION**